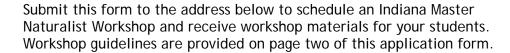
## Indiana Master Naturalist<sup>™</sup> Workshop Application Form





Workshop Coordinator Information	
Name	
Title	
Address	
City, State, Zip	
Phone	
E-mail	
Workshop Information	
Workshop Dates (minimum of eight 3-hour session	ons required); tentative times and topics
Workshop Logotion	
Workshop Location Number of Students Expected (Suggested Minim	um 10 - Maximum 30)
Number of Students Expected (Suggested Willing	uiii 10 - Maxiiiiuiii 30)
Sponsoring Agencies or Organizations	
Contact Person	
Phone	
E-mail	
Shipping Address for Materials	
Name	
Address	
AddressCity, State, Zip	
Phone	
Materials Requested	
•	Payor Chart /Intra Daga
<del></del>	Cover Sheet/Intro Page
Certificates	
	For Office Hee Only
For more information, contact:	For Office Use Only:Application form received
Ginger Murphy, IMN State Coordinator	Posted on web
Division of State Parks & Reservoirs	Requested materials sent
402 W. Washington Room W298	Requested materials sent
Indianapolis, IN 46204	Payment received \$
Phone: 317/232-4143	Workshop evaluation received
E-mail: gmurphy@dnr.in.gov	
Website: indianamasternaturalist.org	Notes:
-	



The mission of the Indiana Master Naturalist program is to bring together natural resource specialists with adult learners to foster an understanding of Indiana's plants, water, soils and wildlife, and promote volunteer service in local communities.

## What is Expected of Students

- Participate in at least 7 of the 8 course sessions.
- Complete volunteer service with a local or state natural resources organization (One hour of service per hour of coursework.)
- Complete an open book quiz covering course content.
- Pay registration fee required by sponsor.

## What is Expected of Sponsors

- Natural resources agency or organization
- Use standard program materials (applications, certificates, etc.)
- Submit application for sponsorship.
- Develop a course outline, with a minimum of 8 3-hour sessions focused on the core curriculum topics (1 Geology/Soils, 1 Water, 2 Botany, 2 Zoology, 1 People and Natural Resources and 1 Miscellaneous-suggested list provided).
- Select qualified instructors for each course
- Provide name of local course coordinator
- Provide local publicity for course.
- Collect course fees, including a \$10/person administrative fee for pins, materials, newsletter and other supplies
- Assemble handouts and other resource materials for participants
- Provide meeting site and audiovisual equipment
- Provide course oversight and on-site host.
- Conduct an evaluation of the course and speakers
- Return a review of the course to the state coordinator along with \$10/person administrative fee
- Maintain a local list of class participants
- Provide suggested locations for volunteer service
- Track volunteer hours and submit names, addresses, and other contact info of those who complete volunteer service to the state coordinator so pins, newsletters, etc. can be provided.
- Distribute certificates, pins, and other forms of recognition to graduates who complete service.

For more detailed information for IMN course hosts, see the document *Step-by-Step Guide to Hosting an Indiana Master Naturalist Workshop.* You can download this from the website at www.indianamasternaturalist.org.

